



Пожарная безопасность друзей из России

FIRE SAFETY FRIENDS OF RUSSIA

Registered Charity No. 1111321

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Trust Operational Policy

The trustees will adhere to the constitution in all circumstances. The policy set out below follows the requirements set out in the constitution and required by relevant laws and should be read in conjunction with the constitution.

The Charity's Purpose

The objective of the trust is :-

TO ADVANCE THE EDUCATION AND WELFARE OF THE PUBLIC IN RUSSIA IN THE SUBJECTS OF FIRE PREVENTION AND SAFETY, FIRE FIGHTING AND THE PREVENTION AND TREATMENT OF BURNS AND SIMILAR INJURIES BY PROVISION OF TRAINING AND EQUIPMENT.

The whole effort is aimed at offering the knowledge and experience gained in the UK to help with :-

- [1] PREVENTION OF FIRES AND SAFE BUILDING DESIGN
- [2] AN ADEQUATELY EQUIPPED RESPONSE TO FIRES
- [3] BEST TREATMENT OF BURN AND SCALD CASUALTIES
- [4] EFFECTIVE AND SUPPORTIVE REHABILITATION OF VICTIMS

We are committed to assisting the people of Russia and countries forming the former Soviet Union.

Specific projects are undertaken only on the agreement of a majority of the trustees. Projects may be proposed by any member including the trustees.

Funding

The trust activities are supported as a result of fund-raising efforts by members and volunteers, donations and gifts of equipment and other resources.

Fund raising events may be proposed by members. The proposed events and disposal of money raised must comply with the constitution and any relevant laws.

The event must be agreed in advance by the Chairman (where appropriate after consultation with the trustees) or any properly constituted fund raising committee with delegated powers that may be approved by the trustees.

It is expected that those involved in the event will be appropriately dressed and readily identified as trust members. The name of the trust and the purpose of the donations should be clearly displayed at the event.

It will be necessary to carry out a risk assessment for specific events. It will also be necessary to provide suitable public liability insurance where appropriate.

Working with other organisations

The charity may from time to time assist or work together with another charity having one or more of the same objectives.

Membership of the Charity

The trust can only carry out its objectives with the active support of members and volunteers.

The trust is a strictly none political, none sectarian and secular organisation.

Members will be expected to fully support the objectives of the charity regardless of the country, its political orientation and religion in which they may be representing the trust. They will be expected to provide their services without prejudice to any of the aims and interests of the trust.

Members are expected to give their time free, but, where agreed, reasonable expenses and costs may be reimbursed.

Taking risks

The Charity ensures that all the volunteers understand the risks, hazards and control measures associated with the respective activities, are suitably trained, equipped and protected by a safe working environment. To assist, the Trustees will have specific references similar to any organisation. The Trustees are responsible for the health, safety and welfare of the volunteers and members. It is the duty of every individual to comply with any advice and guidance provided by the trustees and/or insurers.

FSFOR may have to carry out activities in countries with an environment containing exposed risks not found in the UK due to lack of infrastructure, maintenance, natural or manmade disaster. There are therefore some remaining risks and all volunteers and members are advised to seek personal cover for these.

Where possible the Charity will indemnify a specific project to provide some protection, however, there may be significant difficulties securing suitable cover for some activities abroad. In such cases the trust will advise the members and volunteers accordingly.

Having regard to the above, members volunteering for a project will be expected to carry out the task with an acceptable level of performance

Development of the Trust

The Charity wishes to continually improve. The trustees are therefore open to suggestions for improvement from all members and volunteers. It will also, where appropriate, debrief each project with a view to making any necessary improvements and to learn lessons.

Members and volunteers are also encouraged to input ideas and suggestions at any time prior to or during a project.

To successfully carry out its objectives, FSFOR must be and must be seen to be an organisation of complete honesty and integrity.

It is important therefore, any inappropriate behaviour or poor performance with regard to the objectives, purpose and culture of the Charity be dealt with quickly at the time to prevent embarrassment and mitigate damage. Any such incident should be reported as soon as possible to a trustee for any further action considered necessary in the interests of the Charity.

Rewards and Personal Gain

No Trustee, member or volunteer may seek or make personal gain from the charity or the charity's activities.

Any offer of reward should be referred to the trustees who may be able to encourage the donor to make some suitable contribution to the work of the charity.

Complaints and Favourable Comments

In the rare event of a complaint regarding the Trusts activities or a member being made, the complaint must be taken seriously and reported to a Trustee as soon as possible with the name of the person making the complaint and contact details.

Where possible, action should be taken immediately to mitigate any situation that is the subject of a justified complaint.

The Trustees will collectively decide if, in the case of a complaint that was at the time resolved, there is a need for further response and in all the other cases the appropriate response.

A record will be kept of any complaint and the action taken in response to the complaint.

Any favourable comments received about the work of the Charity or a member should be reported to a trustee. A record will be kept of all such comments and, in the case of an individual who has not received the comment personally, be passed to that individual.

Data Protection

The Charity operates within the limitations of the Data Protection Act. All personal data is used expressly and solely for the working of the charity and no other purpose.

Further documents to be read in conjunction with this Policy

Charity's Constitution
Membership Policy