



Пожарная безопасность друзей из России

FIRE SAFETY FRIENDS OF RUSSIA

Registered Charity No. 1111321

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Membership Policy

1. Policy.

The success of the Charity relies on the active support of members and volunteers. The Charity therefore encourages all members and volunteers to participate in all the activities it undertakes. Members and Volunteers can be involved in as much or as little as they wish. Regardless of the level of their activity, all members are of equal value to the Trust. Information about the Charity can be obtained from the Charity's website and by contacting us via info@fsfor.org.

2. What the Charity expects from Members.

Fire Safety Friends Of Russia expects its members and volunteers to actively facilitate achieving the Charity's objectives and will be required to formally agree to serve the Charity faithfully and to agree to observing and respecting the culture, religions and customs of the countries and regions in which the Charity is working.

3. How to Become a Member.

Applicants should read the whole of this Membership Policy, the Operational Policy and the Trust's Constitution before applying. The applicant will be required to agree with and comply with the Trust's Constitution, Membership Policy and Operational Policy. Should you wish to proceed with membership then applications can be made by downloading a Membership Form from the website or by contacting us via info@fsfor.org or at the Charity's address. An application form will be e-mailed or posted as requested. When completed the form should be returned to the Charity's registered address.

When the application form has been received it will be presented to the Trustees. If approved, the applicant will be asked to forward the membership fee. They will then be issued with their individual ID card, metal pin badge and password for the website members' area. If the application is not accepted the applicant will be informed in writing and reasons given why the application was rejected. If you volunteer for fund raising it may be necessary in some circumstances to require, at some time in the future, the provision of a passport size photo for the production of an authorization card for you to collect on behalf of the Trust.

All personal details will be held on a database and will only be used for Fire safety Friends Of Russia purposes. The data will not be shared with any other person or organisation. Email addresses will not be forwarded without your express or implied permission.

4. Membership fees.

To cover administration costs and help provide a regular source of income each member will be asked to pay a small annual subscription, currently £12 per year. Should it be proposed at some stage in the future to increase the subscription the increase will not be applicable to existing members unless the individual member agrees.

The membership year commences on 1st May each year. New members joining during the year will be required to pay the full fee, but any whole calendar months in the initial membership year that the member did not have membership will be credited against the following year fee, pro rata, currently £1 for each month unless the member agrees in writing on the application form to waive this facility.

Failure to pay the membership fee on renewal, without good reason, will automatically terminate membership.

5. Members Activities.

There are many areas where member participation is necessary, this can include but not exclusively;

Fundraising
Activities in the UK
Activities abroad
Serve as an official

Current members can become Trustees and Officials if vacancies arise. They can be considered for election into any vacant position or at the end of term elections for any existing officials. They will need to advise the Secretary who will provide the relevant forms etc. Each candidate will need to be nominated and seconded for their nomination to be valid.

There will be one annual meeting arranged for the members, normally in March each year, separate from the Trustees statutory meetings. Other meetings will only be arranged for specific purposes or for members of any sub-committees that may be created.

6. Suspension of Membership or Expulsion:

The Charity reserves the right to expel or suspend for any suitable time period, any Member or Volunteer whose conduct is considered contrary to the policies and objectives of the Charity. Unless expelled immediately due to alleged gross misconduct or similar reason, the member will be advised in writing not less than 14 days before such expulsion or suspension is due to take effect.

Any individual who is being considered for suspension or expulsion or has been the subject of an immediate expulsion, may appeal to the Trustees (Secretary) and seek a personal hearing and present mitigating evidence after which the Trustees will formally advise the member of their decision and duration of any suspension.

7. Rights of Appeal

Should a member wish to appeal against suspension or expulsion the following procedure should be followed:

A request in writing appealing the expulsion or suspension should be sent to the Founding Trustee within 14 days of the notification from the Trustee meeting. The detailed reason or reasons and any supporting evidence for the appeal must be included in the letter. Receipt will be confirmed and the appellant informed further consideration is being made. The Founding Trustee will consider all the facts and will be assisted by a specially formed panel consisting of one other Trustee and a Member. The Member may be chosen by the appellant. The result of this meeting will be put in writing to the individual within 14 days of the meeting date.

Should a member be expelled or suspended, any subscription or part thereof is not refundable. In the event of dismissal, the removal of personal records and return of the charity's property as set out in paragraph 8 will be applicable.

8. Termination of Membership

Any member may resign their membership at anytime by writing to the Secretary at the registered address who will acknowledge receipt and confirm that any personal records will be permanently removed from the Fire safety Friends Of Russia database. Members will be required to return any equipment including ID cards that have been issued to them by the Charity. Any subscription or part thereof is not refundable.

Further documents to be read in conjunction with this Policy
Charity's Constitution – Trust Operational Policy